



Plumbers & Steamfitters Local Union 342

935 Detroit Avenue, Concord, CA 94518-2501 Phone (925) 686-5880 Fax (925) 685-3710

UA Local 342 Scholarship Program

APPLICATION INSTRUCTIONS

Applications are available beginning February 1, 2019 and must be submitted no later than **April 30, 2019**.

- 1) Read all instructions and follow directions completely. Incomplete applications will lower your overall score.
- 2) Applications must be typed or printed clearly and must be completed by the applicant.
- 3) **Include two (2) sealed letters of recommendation.**
 - a. At least one (1) of these letters must be from a teacher or a person in a position to evaluate your academic performance and ability.
- 4) **Include a sealed official transcript of your most recent high school or college grades.**
 - a. If there is a break in your education during the most recent quarter/semester, please provide an explanation with the sealed official transcripts you submit.
- 5) If you will be a high school graduate in the spring, **include a letter of acceptance** from the college or university you plan to attend in the Fall.
- 6) Attach an essay of no more than 750 words on the topic: **“Government Shutdown 2018/2019”** Do you approve or disapprove of the federal shutdown? Explain why and how it directly affected you and your sponsor. (Please correspond with your sponsor.) *Refrain from using your name and/or your sponsor’s name in your essay.*
- 7) Do not print 2 sided copies.
- 8) Do not include the Instruction pages 1-4 with your application submission.
- 9) A checklist (**Part C**) has been included to help the applicant provide all that the judges require. It should be filled out and included with the application.
- 10) Retain a copy of the completed application for your records.
- 11) Mail or deliver your completed application with all enclosures to the following address by **April 30, 2019** (postmarked by this date, with proper postage statement). No late submissions will be accepted.

UA Local 342 Scholarship Committee
935 Detroit Ave.
Concord, CA 94518

UA Local 342 Scholarship Program

WHAT IS THIS PROGRAM ALL ABOUT?

The UA Local 342 Scholarship Program was initiated with the goal of bringing both the applicant and the sponsor closer together, so they may develop a greater appreciation for what it means to be a part of a union. The secondary purpose of this program is to assist this Local Union's membership in meeting the financial burden associated with the continuing education of their full-time students dependent upon them.

Seven (7) scholarships will be awarded by the UA Local 342 Scholarship Committee. The top award will be \$2,500. We will also award a \$2,000, a \$1,500, and four (4) \$1,000 scholarship awards totaling ten thousand dollars (\$10,000).

If there is a tie in any of the seven (7) places, we reserve the right to change the award amounts, but will still add up to \$10,000 total.

ELIGIBILITY REQUIREMENTS

All members of UA Local 342 in good standing are eligible to participate in this program. Any eligible member may sponsor their spouse, children, stepchildren, grandchildren and step-grandchildren.

You must plan to pursue or be pursuing post-high school education at an institution of higher education.

You must have been accepted for admission or be enrolled in an accredited two-year or four-year college or university or applicable trade school at the time of the award.

UA Local 342 Scholarship Committee will not impose restrictions of any kind on the course of study.

All sections of Part A and Part B must be filled out. Failure to properly complete either page may result in the application being rejected or a lower score.

DEADLINE

All applications and supporting documents must be received no later than on **April 30, 2019** (postmarked by this date, with proper postage statement). No late submissions will be accepted. There will be no exceptions.

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HOW WILL THE APPLICATION BE SCORED?

Grades, test scores, and letters of recommendation	20%
Essay	40%
Character Evaluation	15%
Achievements/Accomplishments	15%
Career Goals	10%

20% - Grades, Test Scores & Letters of Recommendation

Please include your college admission test scores (e.g. SAT, SAT IIs or ACTs, etc.), if applicable. Failure to have taken these tests will not necessarily affect the outcome of this application.

Two (2) sealed letters of recommendation are mandatory. At least one of these letters must be from a teacher or a person in a position to evaluate your academic performance and ability. These all help the judges in learning more about your current character.

Do not use letters of recommendation that have already been submitted for the purpose of this scholarship in previous years or letters more than one year old.

The inclusion of any supporting information that amplifies your character can only assist the judges in determining which of the applicants are most worthy of a scholarship.

If an applicant fails to provide any grades, test scores or letters of recommendation, the judges will have no information from which to assess an evaluation and the applicant will receive no score for this section.

40% - Essay

Applicants must submit a short essay that should be 1 to 3 pages long and must not exceed 750 words in length. The judges would like to emphasize the need to keep the essays brief and to the point. Modifying the essay topic will work against an applicant.

The topic for this year's essay is: **"Government Shutdown 2018/2019"** Do you approve or disapprove of the federal shutdown? Explain why and how it directly affected you and your sponsor. (Please correspond with your sponsor.) *Refrain from using your name and/or your sponsor's name in your essay.*

The judges strongly suggest that you avoid using previous essays and history books, and research this topic by using the most knowledgeable source at your disposal - Your Sponsor. The real value of this essay is that it will help both the applicant and the sponsor develop a greater appreciation for what it took to get you where you are today, and also to make your sponsor think about (and pass on) his or her appreciation of what being a union member really means.

The judges cannot stress with enough emphasis the importance of this essay. Please take the appropriate time necessary to give this part of the application thought. The essay should not be initiated at the last minute and should be carefully reviewed as if the decision of the judges relied solely on this essay.

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15% - Achievements and Accomplishments

Add a list of any and all of your achievements and accomplishments (including military service). Your achievements from many years ago may be of interest, however, more current testimonials will educate the judges about any attributes the applicant may currently possess.

15% - Character

Add a list of your extracurricular activities such as sports, cheerleading, and volunteer work. Does the applicant make an attempt to give something back to the community? (e.g. working in an AIDS hospice, summer internships, scouting, tutoring, community activism, etc.)

10% - Career Goals

What are your goals in life? Where do you see yourself in 10 years, in 15 years, **and** in 20 years? What do you think you will be doing? Where do you think you will be? Please include a short paragraph explaining these future endeavors.

IMPORTANT NOTICE

When adding supporting documents, extra pages, your essay, letters, and explanations to this application, include your name at the top right of each page and refrain from using your name throughout the body of your essay and lists (achievements/extracurriculars). (Your name will be redacted on all documentation by Local 342 office staff prior to judging.)

UA Local 342 Scholarship Application

Sponsoring Member of Local 342

Name: _____

Card Number: _____

Address: _____

City: _____ State: _____

Zip Code: _____ Phone Number: _____

Email Address: _____

OFFICE USE ONLY

PART A

SCHOLARSHIP APPLICATION NUMBER

Applicant

Name: _____

Card Number: _____

Address: _____

City: _____ State: _____

Zip Code: _____ Phone Number: _____

Email Address: _____

Relationship to Sponsoring Member

- Son
- Daughter
- Member (Self)
- Stepson
- Stepdaughter
- Spouse
- Grandson
- Granddaughter
- Step-Grandson
- Step-Granddaughter

I swear that the information included in this application is true. I understand that any deviation from the truth will constitute grounds for forfeiture of all current and future awards and will prohibit any future affiliation with this program by either the applicant or this sponsor. I further understand that I will be expected to promptly return this award if I do not attend school within one year from the date on this award and must, if awarded one of these scholarships, provide to the Local Union, as verification of attendance, a copy of a grade report from the period in question.

Applicant's Signature: _____ Date: _____

Sponsor's Signature: _____ Date: _____

OFFICE USE ONLY

UA Local 342 Scholarship Application

Applicant Name _____

Last Year of School Completed:

High School 9 _____ 10 _____ 11 _____ 12 _____
College 1 _____ 2 _____ 3 _____ 4 _____

High Schools and Colleges Attended:

_____ GPA _____
_____ GPA _____
_____ GPA _____
_____ GPA _____

OFFICE USE ONLY

PART B

SCHOLARSHIP
APPLICATION
NUMBER

What Degrees Have You Received From These Schools:

HS Diploma AA Degree Master's Degree Other
 GED Bachelor's Degree PhD _____

Test Scores:

SAT _____
SAT II _____
ACT _____
PSAT _____
NMSQT _____

OTHERS:

Test Name _____ Scores _____
Test Name _____ Scores _____

For what institution of higher education do you plan to use this scholarship (if awarded)?

Are you currently enrolled? Yes or No, if so, what school? _____

Career Goals: On a separate sheet of paper, please give a brief paragraph of where you see yourself in ten years, fifteen years, and again in twenty years.

Attachments: Please attach a list of your achievements & accomplishments, a list of your extra-curricular activities, and letters of recommendation. (You may also include copies of certificates you have received, etc.)

OFFICE USE ONLY

UA Local 342 Scholarship Application

Applicant Name _____

CHECKLIST

To be filled out and included with completed application.

Part A

- Sponsor's Name
- Sponsor's Card Number
- Sponsor's Mailing Address
- Sponsor's Telephone Number
- Sponsor's E-mail Address
- Applicant's Name
- Applicant's Mailing Address
- Applicant's Telephone Number
- Applicant's E-mail Address
- Applicant's Relationship to Sponsor
- Applicant's Signature (with date of signing)
- Sponsor's Signature (with date of signing)

Part B

- Last Year of School Completed
- Schools Attended With Grade Point Averages
- Degrees Received
- Test Scores
- Explanation For Why No Test Scores Are Available
- Where Scholarship Will Be Used
- Current Schools Enrolled In

Attached Items

- Transcripts
- Explanation, if applicable, for a break/gap in your education during the most recent quarter or semester.
- Letters of Recommendation (current)
- Essay
- List of Achievements and Accomplishments
- List of Extra Curricular Activities
- Career Goals
- Suggestions/Comments
- Applicant's Name in the Top Right Corner of All Additional Documents

OFFICE USE ONLY

PART C

SCHOLARSHIP
APPLICATION
NUMBER

OFFICE USE ONLY

